**PROPOSAL TEMPLATE FOR POGO WORKING GROUPS**

*Please send this form to* [*ssve@pml.ac.uk*](mailto:ssve@pml.ac.uk) *by* ***10th June******2022.***

*Proposals should be submitted by a POGO member (officially the Director of a POGO* [*member institution*](https://pogo-ocean.org/who-is-pogo/members/)*). Participants from institutions that are not part of POGO may be included as WG members to address geographical balance or gaps in expertise.*

*Important note: POGO funds are very limited. This system provides a means of directing POGO’s efforts and funding from membership dues through a more open process, and also of coordinating and supporting the efforts of its Members. It is therefore anticipated that Members and/or other organisations would provide additional support for these initiatives.* *Applications in the range 5K - 8K EUR are encouraged, and in any case should not exceed 10K EUR.*

**1. Title of proposed Working Group:**

Proposed start date: Click here to enter a date.

Proposed end date: Click here to enter a date.

**2. Background and rationale**

Scientific rationale, societal benefits and policy relevance –max. 300 words:

Global context –max. 300 words:

Relevance to POGO and fit with [POGO’s Strategy](https://pogo-ocean.org/pogo-strategy/) –max. 300 words:

**3. Funding**

*Would any funding be required for the group to achieve these deliverables?*

Choose an item.

*If you are applying for funding, please provide a breakdown of expenses.*

|  |  |
| --- | --- |
| **Item (e.g. workshop hospitality, travel…)** | **Cost (EUR)** |
|  |  |
|  |  |
|  |  |
| *[add/remove rows as necessary]* |  |
| **Total** |  |

**Notes:**

* *Please include in this table only the budget you are requesting from POGO; any additional costs that are being met from other sources should be described below, if applicable.*
* S*taff time and institutional overheads cannot be included.*

*Please include here any information about other sources of funding. These may be existing funds or funding proposals that have been submitted. If the latter, please indicate when you expect to find out whether you have been successful with other proposals.*

**4. Work plan, deliverables and milestones**

*What does the WG aims to achieve and how? How will this advance POGO’s mission? Describe measures of success that could be used to evaluate the impact. Max 1000 words.*

|  |  |  |
| --- | --- | --- |
|  | **Milestones** | **Date to be reached** |
| 1 |  | Click here to enter a date. |
| 2 |  | Click here to enter a date. |
| 3 |  | Click here to enter a date. |
| … |  |  |

**5. Membership**

*Participants should be from a minimum of 4 countries on at least 2 continents.*

*For each POGO member institute, please list the Member Director as well as the scientist(s) involved.*

*Working Group leader:*

*Name:*

*Institute:*

*Country:*

*Please describe your expertise in this area and previous experience in leading/coordinating Working Groups or projects –max. 500 words.*

*Other participants:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Position (e.g. Director, senior scientist, etc)** | **Institute** | **Country** | **Brief summary of expertise** | **POGO member\*? (Y/N)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *[add/remove rows as necessary]* |  |  |  |  |  |

*\* The full list of POGO members can be found here:* [*https://pogo-ocean.org/who-is-pogo/members/*](https://pogo-ocean.org/who-is-pogo/members/)*. Please check this before completing the last column of the table.*